



NEW AFFILIATE GROUP INFORMATION SHEET

We are excited that you are considering affiliation with General Credit Union. Offering credit union membership to your employees is a tremendous benefit. It costs you nothing, and provides your employees with so much. Please complete this form and return it in the enclosed envelope. If you have any questions, please contact me.

Sincerely,

General Credit Union
6601 Mutual Drive
Fort Wayne, IN 46825
Ph: 260-471-4734 or 800-889-5554

Kathy J. Knight, VP Business Development

web: www.gencu.org email: kathyk@gencu.org

Name of Company: _____
Address: _____ City: _____ Zip: _____
Main phone: _____ Fax: _____
Website address: _____

No. of Employees: Full-Time: _____ Part-Time: _____

How is your payroll processed? Inhouse Outside company (name) _____

What payroll plan do you offer?

- Mandatory direct deposit Payroll deduction only (partial check) Other
- Voluntary direct deposit Do not offer direct deposit or payroll deduction

What is your pay period? Weekly Bi-weekly Semi-monthly Monthly

How will General Credit Union be able to promote services to your employees?

- Monthly promotional flyers Paycheck distributions Employee mailing list
- New employee presentation Quarterly newsletters
- Distribute "New Member Packets" at new employee orientation

A credit union representative is available to open accounts and answer question at your facility.

How often would you like to hold an open enrollment?

- Monthly Quarterly Annually

Main contact person? Name: _____ Title: _____

Email: _____ Phone: _____ Ext: _____

Payroll contact person? Name: _____ Title: _____

Email: _____ Phone: _____ Ext: _____

What benefits are you looking for? _____

Other information you need? _____